

West Deer Township  
Board of Supervisors  
21 July 2021  
7:00 p.m.

The West Deer Township Board of Supervisors held a Public Hearing and their Regular Meeting at the West Deer Township Municipal Building. Members present were: Beverly Jordan, Vice Chairperson; Brandon Forbes; Shirley Hollibaugh; and Jennifer Mann. Also present were: Daniel Mator, Township Manager; Gavin Robb, Township Solicitor; and Scott Shoup, Township Engineer. Member absent: Arlind Karpuzi, Chairperson

**6:00 p.m. – PUBLIC HEARING – 438 & 437 ALDER ST. DANGEROUS STRUCTURES DETERMINATION**

Township Solicitor Gavin Robb opened the meeting.

PLEDGE OF ALLEGIANCE

Roll Call taken by Mr. Mator – Quorum present.

Mr. Payne stated that the public hearing was advertised, property owners were notified via mail, neighboring property owners were notified via mail, and the properties were posted.

The Court Stenographer was present.

The purpose of this public hearing was for the Board to review testimony and evidence in order to make a determination as to whether to declare the structures located at 438-437 Alder Street as dangerous structures per Chapter 90 of the West Deer Township Code of Ordinances.

Owner:                      Ralph V. & Yvonne V. Patrick (438 Alder)  
                                    Ralph V. & Edith I. Patrick Sr. (437 Alder)  
Lot/Block Numbers:      1361-S-0365 (438 Alder)  
                                    2012-S-0106 (437 Alder)

Mr. Payne inspected the properties and determined – pursuant to Chapter 90 of the Township Code – that the structures are in a dangerous condition, and that they constitute a public nuisance and should be demolished. Specifically, the houses are in violation of the International Building Code and Article VI of Allegheny Health Department Rules and Regulations.

Mr. Payne provided the Board with some background of these structures, including all reports, notices and photographs reflecting the condition of the properties. He reported the grandson of the deceased property owners of 437 Alder Street had contacted him to inform the Township the foundation wall was failing and that he was unable to continue to rehab the property. Mr. Payne added the grandson felt the property should be included in the demolition for fear that children could get hurt if went on the property.

No public comments.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to approve the determination of 438-437 Alder Street as dangerous structures and to authorize the demolition of the structures pursuant to Section 90-8 of the Township Code. Motion carried unanimously 4-0.

**OPEN REGULAR BUSINESS MEETING**

Vice Chair Jordan opened the meeting and welcomed everyone to the meeting.

Roll Call taken by Mr. Mator – Quorum present

**COMMENTS FROM THE PUBLIC**

Tim Resciniti of 1006 York Way

- Mr. Resciniti questioned if the oil and gas public hearing date and time had been scheduled.
- Mr. Robb answered that the date is set for August 11<sup>th</sup> at 6:00 P.M. and will be held at the Deer Lakes High School Auditorium. He stated that hearing will be an in-person only with no Zoom or remote video component. Mr. Robb added that the hearing is expected to be more than one evening so at the conclusion of hearing, the date and time of next meeting will be announced to the public.
- Mr. Resciniti asked if it was safe to assume that continuation of the hearing would not be scheduled for the next evening. Mr. Robb responded that his recommendation is to have a break between hearings, so it could be a few weeks but that a date was yet to be determined.
- Mr. Resciniti questioned in which newspaper the Township would advertise the public hearing. Mr. Mator answered the Trib or Post-Gazette, as they are the designated publications of the Township.

**CHAIRMAN’S REMARKS**

- None

**ACCEPT MINUTES**

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Hollibaugh to accept the minutes of the 15 June 2021 special meeting and 16 June 2021 regular business meeting as presented. Motion carried unanimously 4-0.

**MONTHLY FINANCIAL REPORT**

**TOWNSHIP OF WEST DEER**  
**FINANCE OFFICER'S REPORT**  
30 June 2021

**I - GENERAL FUND:**

	<b><u>June</u></b>	<b><u>YTD</u></b>	<b><u>% of Budget</u></b>
<b>Revenues</b>	939,658.31	5,134,005.12	71.44%
<b>Expenditures</b>	346,883.00	2,273,817.12	31.64%

**Cash and Cash Equivalents:**

Sweep Account

3,095,952.27

**3,095,952.27**

**II - SPECIAL REVENUE FUNDS**

**Cash and Cash Equivalents:**

**Street Light Fund:**

Restricted

82,664.82

**Fire Tax Fund:**

Restricted

103,033.69

**State/Liquid Fuels Fund:**

Restricted 312,040.78

**497,739.29**

**Investments:**

**Operating Reserve Fund:**

Reserved 1,009,539.06

**Capital Reserve Fund:**

Reserved 1,485,723.83

**2,495,262.89**

**III - CAPITAL PROJECT FUNDS:**

**Cash and Cash Equivalents:**

0.00

**0.00**

**TOTAL CASH BALANCE 6/30/21**

**6,088,954.45**

**Interest Earned June 2021**

**34.27**

	<b>6/1/2021 Debt Balance</b>	<b>June Principal Payment</b>	<b>6/30/2021 Debt Balance</b>
<b>Mars National - VFC #3</b>	\$113,877.54	\$2,607.94	\$111,579.92
<b>NexTier Bank VFC #2</b>	\$400,815.79	\$2,680.96	\$399,391.26

Restricted – Money which is restricted by legal or contractual requirements.

Reserved – Money which is earmarked for a specific future use.

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Mann to approve the Finance Officer’s Report as submitted. Motion carried unanimously 4-0.

**JUNE LIST OF BILLS**

Amerikol Aggregates Inc.....	4081.20
Amerikol Transport Inc .....	1804.31
Bearcom.....	292.47
Best Wholesale Tire Co, Inc.....	618.55
Hei-Way, LLC.....	840.70
Jordan Tax Service, Inc .....	2195.53
Kress Tire .....	1105.00
Office Depot.....	774.89
Shoup Engineering, Inc .....	5,343.50
Stephenson Equipment, Inc .....	239.97
Toshiba Financial Services.....	494.11
Tucker/Arensberg Attorneys .....	8534.52

MOTION BY Supervisor Mann and SECONDED BY Supervisor Forbes to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 4-0.

### **POLICE CHIEF'S REPORT**

Chief Bob Loper was present and provided a summary report of Police Department activities for the month of June 2021. A copy of the report is on file at the Township Building.

### **PUBLIC WORKS FOREMAN'S REPORT**

Mr. Kevin Olar provided a summary report on the Public Works Department for the month of June 2021. A copy of the report is on file at the Township Building.

### **ENGINEER'S REPORT**

The Board received the Engineer's Report submitted by Shoup Engineering, Inc. Mr. Scott Shoup represented Shoup Engineering, Inc., and summarized the details of his formal report:

#### Projects

- 2021 Road Improvement Project
  - Bid documents and specifications have been prepared and bids have been let for the year's road improvement project. Contracts have been awarded for the hot mix asphalt, cold mix asphalt and bituminous seal coat projects with Youngblood Paving. The bituminous seal coat contract has been completed. The hot mix asphalt work is scheduled to begin on 16 July 2021. Cold mix asphalt work is planned for September.

#### Development/Subdivision Review

- The following subdivision and land development plan projects had been reviewed, and review letters were issued to the Township as noted:
  - Leto and Dionysus Well Pads – Additional reviews of these conditional use and land development applications were performed and review letters were issued to the Township on 21 May 2021.
  - Elevated Properties – A review of the conditional use and land development plan applications for a communications tower were performed and a review letter was issued to the Township on 24 June 2021.

### **BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT**

Mr. Bill Payne was present and provided a summary report on Code Enforcement for the month of June 2021. A copy of the report is on file at the Township Building.

### **PARKS AND RECREATION BOARD REPORT**

Mrs. Amy Stark, Chairwoman, provided a summary report on the Parks and Recreation Board. A copy of the report is on file at the Township Building.

Mrs. Jordan reported the Movies in the Park event had occurred last Friday and the next one is scheduled for August 20<sup>th</sup>. She announced the proposed future events: Food Truck Event, August 24<sup>th</sup> and Fall Festival, October 16<sup>th</sup>

### **WEST DEER #1 VFC REPORT**

The Board received the West Deer #1 VFC's Report for the month of June 2021. A copy of the report is on file at the Township Building.

**WEST DEER #2 VFC REPORT**

The Board received the West Deer #2 VFC's Report for the month of June 2021. A copy of the report is on file at the Township Building.

**WEST DEER #3 VFC REPORT**

The Board received the West Deer #3 VFC's Report for the month of June 2021. A copy of the report is on file at the Township Building.

**WEST DEER EMS REPORT**

The Board received the West Deer EMS's Report for the month of June 2021. A copy of the report is on file at the Township Building.

Mr. Forbes asked for an update on the replacement of the EMS building roof.

Mr. Mator answered that Chief Humes had reached out to multiple roof contractors, and that one contractor came out for an estimate, but never presented the Chief with a bid. He expressed that the type of roof (TPO) is not considered a common roofing job. Mr. Mator reported that the Chief and himself would be working on the project together. He added that new garage doors are also needed. Mr. Mator reported these repairs were not included in this year's budget, but would be worked into the next year's budget since there were some repairs made to get them through till next year.

**CDC STEERING COMMITTEE REPORT**

No report given.

**ACCEPTANCE: RETIREMENT OF WILLIAM BAILEY**

On 12 July 2021, Sergeant William Bailey submitted his formal notice of retirement effective 31 July 2021.

Sergeant Bailey expressed his thanks to his family and the Police Department for their support.

MOTION BY Supervisor Mann and SECONDED BY Supervisor Hollibaugh to accept the notice of retirement from Sergeant William Bailey effective 31 July 2021, thank him for his service, and wish him the best in his retirement.

Motion carried unanimously 4-0.

**ADOPTION: RESOLUTION NO. 2021-16 (BRANDING CONSULTANT AGREEMENT)**

RESOLUTION NO. 2021-16

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, APPROVING AND AUTHORIZING THE EXECUTION OF A BRANDING CONSULTANT AGREEMENT WITH \_\_\_\_\_.

The Township advertised for these services in the newspaper and on the Township website. In addition, the Township Manager reached out to several firms in an effort to generate interest.

Four firms submitted proposals:

Dorsey Design/Cynthia Cavendish-Carey	\$8,000-\$11,000
Magnum Integrated Marketing	\$23,500
Avant Marketing	\$30,000
The Impact Group	\$53,000

Mr. Forbes suggested to table this motion with Chairman Karpuzi being absent.

The Board agreed.

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Mann to table Resolution 2021-16 approving and authorizing the execution of a Branding Consultant Agreement. Motion carried unanimously 4-0.

**ADOPTION: RESOLUTION NO. 2021-18 (RANGE RESOURCES UNITIZATION)**

RESOLUTION NO. 2021-18

RESOLUTION 2021-18 APPROVING AND AUTHORIZING THE EXECUTION OF A CONSENT TO UNITIZE WITH RANGE RESOURCES-APPALACHIA, LLC.

Mr. Robb explained there currently is a lease in effect between Range Resources and the Township for gas under Township property. He stated the unitization relates to the pooling of Township resources with those of surrounding land owners.

Mrs. Jordan further explained that this is to amend the current lease to utilize the leased parcels as a whole and not as portions.

Dr. Mann questioned if this lease permits the company to place many drill sites within those parcels.

Mrs. Jordan answered yes, as long as Range Resources has access to the whole parcel.

Mr. Robb pointed out this lease has nothing to do with Olympus, who is currently looking to place gas and oil wells within the Township.

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Hollibaugh to adopt Resolution 2021-18 approving and authorizing the execution of a consent to unitize with Range Resources-Appalachia, LLC. Motion carried unanimously 4-0.

**APPROVAL: PROMOTION OF FULL-TIME POLICE OFFICER TO SERGEANT**

With Sergeant Bailey’s retirement, a vacancy has opened within the Sergeant ranks. The Board received a memorandum from Chief Loper recommending the promotion of Officer Tim Burk from Patrol Officer to Sergeant.

Chief Loper congratulated Officer Burk on his promotion. He acknowledged that Officer Burk has worked for the Township for twenty years and has done an excellent job within the department. Chief Loper added that he works closely with Deer Lakes School District and additionally is the High School Head Football Coach. He expressed how proud he would be to have Officer Burk become a Sergeant.

Officer Burk voiced how grateful and honored he would be to be placed in this position and to be able to serve the community in this role.

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Mann to approve the promotion of Officer Tim Burk to Sergeant effective 1 August 2021. Motion carried unanimously 4-0.

**APPROVAL: PROMOTION OF PART-TIME POLICE OFFICER TO FULL-TIME POLICE OFFICER**

The process for promoting one current Police Officer from part-time to full-time status has been completed.

The Board received a memorandum from Chief Loper recommending the promotion of Officer Dominic Rigous to the position of Full-Time Police Officer.

Chief Loper stated the Township welcomed Officer Rigous a few years ago as a Part-Time Officer, and within that time he has proven to be an extraordinary Police Officer. He added the Township was fortunate that he would accept the position because another department was interested in him.

MOTIONED BY Supervisor Forbes and SECONDED BY Supervisor Mann to approve the promotion of current Part-Time Police Officer Dominic Rigous to the position of Full-Time Police Officer effective August 1, 2021. Motion carried unanimously 4-0.

Chief Loper thanked the Board for approving the promotion.

**AUTHORIZE ADVERTISEMENT: BIDS FOR SOLID WASTE/RECYCLING CONTRACT**

The contract between West Deer Township and Shank Waste Service will expire on 31 December 2021.

Mr. Mator explained the contract was originally with Morrow Refuse – before the retirement of Mr. Morrow – but that the contract was transferred to Shank Waste Service. He stated the contract expires the end of this year. Mr. Mator reported that Mr. Robb and himself would be reviewing the current contract to see if any updates would be needed prior to advertising. He added that the Board would be able to make a decision in their October meeting.

Mrs. Jordan asked if the Township had received many complaints about Shank.

Mr. Mator answered in the affirmative, but explained that it was a tough industry, and that the Township had received complaints about Morrow, as well.

Mrs. Jordan stated the Township is stuck between receiving perfect service and the cost to get that service.

Mr. Mator reported there were a lot of complaints in the beginning with the changeover but not as many now. He felt that was most likely because residents have become apathetic. Mr. Mator stated that Mrs. French follows up on any complaints that the Township receives, and that the response from Customer Service gives her has become “yeah, we know. What now?”. He added Shank continues to get complaints.

Mrs. Jordan questioned if there was any action from Shank to avoid the complaints in the first place.

Mr. Mator replied there should be and stated that Mr. Robb and himself – while reviewing the contract – will add provisions more easily enforce the contract.

MOTIONED BY Supervisor Mann and SECONDED BY Supervisor Forbes to authorize the advertisement of sealed bids for the Garbage/Recycling Contract. Bids will be received and opened on Friday, 8 October 2021 at 3:00 P.M. Motion carried unanimously 4-0.

**AUTHORIZATION: DEER LAKES SCHOOL DISTRICT SERVICE AGREEMENT**

The Board of Supervisors received a copy of the Service Agreement between the West Deer Township and the Deer Lakes School District from 25 August 2021 through 30 June 2022.

The School Board previously voted and approved this agreement in their June 2021 Meeting.

MOTIONED BY Supervisor Hollibaugh and SECONDED BY Supervisor Forbes to authorize the signing of the Service Agreement between the Township and the Deer Lakes School District as presented. Motion carried unanimously 4-0.

**AUTHORIZATION: EASTVIEW FARMS FINAL SUBDIVISION PLAN**

The Planning Commission recommended approval of the Eastview Farms Final Subdivision Plan at the 24 June 2021 meeting.

Property Location: Bakerstown Culmerville Road  
Zoning District: R-1 Rural Residential

17-Lot Subdivision: Lots to measure 21,780 SF; Total parcel to measure 17.54 acres

The Planning Commission recommended approval of the Eastview Farms – Bakerstown-Culmerville Road Plan of Lots subject to following conditions:

1. Address and meet all requirements/comments on Mr. Shoup’s letter dated 23 June 2021.
2. Procure Sewage Facility Planning Module.

Mr. Shoup reported that his letter dated July 15<sup>th</sup> greatly reduced the number of concerns. He stated the final Homeowner Association documentation and developer agreement was submitted, but needed reviewed. Mr. Shoup added that as the plan moves forward there is a listing of outside permits that need to be entered into with the Township. He pointed out there were no changes to the preliminary plans that were already approved by the Board. Mr. Shoup recommended approval.

MOTIONED BY Supervisor Forbes and SECONDED BY Supervisor Mann to approve the final subdivision of the Eastview Farms Plan of Lots as per the recommendation by the Planning Commission with the conditions previously mentioned. Motion carried unanimously 4-0.

**AUTHORIZATION: HIRING OF PART-TIME POLICE OFFICER**

The Board received the attached memorandum from Chief Loper recommending the hiring of Jeffery Yarusso and Bret Vulakovich for the positions of Part-Time Police Officers.

Satisfactory background checks were performed on the applicants.

Chief Loper expressed he was excited to have them on board and with these hires the Police Department had been brought up to nineteen officers.

Officer Vulakovich commented he loved working for the Township when he had the opportunity in the past. He added that his background was in Community Relations and was a DARE Instructor for the Butler County Sheriff Office. He voiced that he is hopeful to utilize those skills and apply some of what he had learned – while he was away – to his time here. Officer Vulakovich thanked everyone for the opportunity.



Officer Yarusso thanked everyone for the opportunity, as well. He expressed how grateful he was to start working for West Deer Township and for the chance to learn from all the experienced officers here.

MOTIONED BY Supervisor Mann and SECONDED BY Supervisor Hollibaugh to authorize the hiring of Jeffrey Yarusso and Bret Vulakovich as Part-Time Police Officers of West Deer Township, contingent upon their completion of all the necessary steps to obtain certification from the PA Municipal Officers Training Commission. Motion carried unanimously 4-0.

**AUTHORIZATION: SALE OF POLICE CAR**

The Township advertised for the sale of the 2014 Dodge Charger Pursuit AWD. Color: White. Mileage: Approx: 46,500 – as – is condition.

Sealed bids were received and opened on 8 July 2021 at 2:00 P.M.

The following bids were received:

- 1) Yousef Dabbagh.....\$5,350.00
- 2) Bayridge Motors Inc.....\$4,289.00
- 3) Chicago Motors Inc.....\$4,207.00
- 4) Emergency Remarketing..... \$1,889.14

MOTIONED BY Supervisor Forbes and SECONDED BY Supervisor Hollibaugh to authorize the sale of the 2014 Dodge Charger Pursuit AWD to Yousef Dabbagh in the amount of \$5,350.00 as-is condition. Motion carried unanimously 4-0.

**AWARD: DEMOLITION CONTRACT**

After following proper procedures, the Board authorized the advertisement of the demolition of the structure located at 438 & 437 Alder Street Tarentum, PA 15084.

Lot/Block # 2012-S-102 (438 Alder) & 2012-S-106 (437 Alder)  
 Owner of 438 Alder: Ralph & Yvonne Patrick (deceased)  
 Owner of 437 Alder: Ralph & Edith Patrick (deceased)

The project was advertised and sealed bids were received until 10:00 A.M. pm Wednesday, 14 July 2021, at which time they were opened and read aloud.

The following bids were received:

	<u>438 Alder</u>	<u>437 Alder</u>	<u>Total</u>
1) Orban’s Landscaping LLC.....	\$4,125.00	\$1,875.00	\$6,000.00
2) Ron Gillette, Inc.....	\$3,900.00	\$2,600.00	\$6,500.00
3) Drum Excavation & Demo.....	\$3,000.00	\$4,500.00	\$7,500.00
4) CAUTELA Enterprises, LLC.....	\$7,000.00	\$7,000.00	\$14,000.00
5) McKinney Excavating.....	\$8,700.00	\$7,900.00	\$16,600.00
6) Myers Demolition & Excavating.....	\$8,750.00	\$8,850.00	\$17,600.00
7) Robert I Fisher.....	\$20,600.00	\$9,300.00	\$29,900.00

Mr. Payne reported the demolition of both properties (438 & 437 Alder) and the asbestos removal (437 Alder) will be over the remaining budgeted amount of \$6,123.00 by \$872.00. He recommended using Orban’s Landscaping LLC since they are a responsible bidder and had done previous work for the Township.

Mr. Forbes asked if the asbestos removal was to be completed by Orban's Landscaping.

Mr. Payne responded that with the asbestos removal was a small job (less than \$1,000) he only received one bid. Mr. Payne recommended CSI Construction. He reported they handled the asbestos removal on the 3-5 Oak Street demolition and did a good job.

Mr. Robb questioned if CSI Construction was a sub-contractor of Orban's Landscaping. He stated if they were not then the Board would be required to make two motions.

Mr. Payne answered two separate motions were needed.

MOTIONED BY Supervisor Forbes and SECONDED BY Supervisor Hollibaugh to award the Demolition project to Orban's Landscaping LLC for the structures at the properties located at 438 Alder Street and 437 Alder Street in Tarentum, PA 15084 in the amount of \$6,000.00. Motion carried unanimously 4-0.

MOTIONED BY Supervisor Forbes and SECONDED BY Supervisor Hollibaugh to award the asbestos removal project for the structure 437 Alder Street in Tarentum, PA 15084 to CSI Construction in the amount of \$995.00. Motioned carried unanimously 4-0.

### **DISCUSSION: FIRE STUDY**

As Chairperson Karpuzi was not available, Mr. Mator explained the fire study process was through the Department of Community of Economic Development, specifically the Governor's Center for Local Government Services – which is a division that has worked well with the Township in the past. He explained that this program is a peer-to-peer relationship where a retired fire chief from the other side of the Commonwealth would evaluate the fire protection in West Deer at no cost to the Township. Mr. Mator added that studies he had seen focus on categories such as the operations, coverage, and finances of fire companies.

Mr. Forbes asked if there was a waiting list to having such a study completed.

Mr. Mator answered in the affirmative, and stated that – after speaking with Harrisburg – he was told there is a back log because there are a lot of people trying to get into the program. He added the studies will not be completed right away but to get process started the Township needs a Letter of Intent sent to the State.

Mr. Forbes questioned if this needed a motion.

Mr. Mator responded in the affirmative, and advised that the Letter of Intent could be approved via a simple motion.

MOTIONED BY Supervisor Forbes and SECONDED BY Supervisor Mann to submit a Letter of Intent with the Governor Center of the Local Government Services to perform a Peer-to-Peer Fire Study, and to authorize the Chairman Board of Supervisors and Township Manager to execute and administer the program. Motion carried unanimously 4-0.

### **OLD BUSINESS**

- Mrs. Hollibaugh reported she attended the Seven Springs Conference and the Fire Academy Class for Allegheny County. She reminded her fellow Board Members that since she was the only one that was present for this class that they will need to attend next year. Mrs. Hollibaugh also added that the Township received the Banner Community Certificate for a second year.

- Mrs. Hollibaugh brought up that a former West Deer resident contacted her about purchasing a Veteran banner for her deceased father – the Veteran Banner Program had been closed last month to new banner applications – and asked that the Board consider her request.

Mr. Mator pointed out that the Board authorized a moratorium last month on any new banner applications.

Mrs. Hollibaugh questioned if motion could be rescinded.

Mr. Mator stressed that if program is opened back up for one person then it would have to be opened for everyone.

Mrs. Jordan asked if it could be opened for one week.

Mr. Mator answered that the Board is able to do whatever they would like in regard to this matter, but reiterated that whatever the Board decides has to be applied equally to every resident.

Mr. Robb agreed, and advised the supervisors to be prepared for a great number of people who could apply during that one week.

Mrs. Hollibaugh took the view that the Township would just have to put them up. In response, Mr. Mator reminded the Board there was a limited number of available poles for banner placement.

Dr. Mann stressed her concern about another resident – whose request was denied – also wanted to place a banner on a road with limited space. She stated if this request approved, that resident could come back to the Board. Dr. Mann also added that that person could make the argument that whereas the denied person is a resident, the person who made the request to Mrs. Hollibaugh is not. Dr. Mann added she understood and has empathy for the former resident, but felt the Board needed to stick to its rules.

Mr. Forbes concurred with Dr. Mann, and stated the Board “could open a can of worms” by not sticking to its own moratorium.

More discussion was held.

The Board requested an audit of all the approved poles for that Veteran Banners and requested more discussion be held at next months’ meeting.

### **NEW BUSINESS**

- None

### **COMMENTS FROM THE PUBLIC**

Susan Davis of 430 Linden Drive

- Ms. Davis requested stricter ordinances on West Deer Township properties that look abandoned but are not.

Mrs. Jordan responded the Board acknowledged there are some areas that have properties that need cleaned up and – using measures such as the approved demolitions coted on earlier in the meeting – the Board is working to take care of them. She stated that there is a limited amount of funds and with the courts being closed due to COVID, it had been hard to enforce the code.

Mr. Robb stated that – generally – code enforcement actions were not discussed at Board meetings but that he would be happy to sit down to discuss strategy with Mr. Payne to enforce/amend the codes.

- Ms. Davis complained that after Shank Waste Service picked up recycling there was broken glass everywhere on the street and felt this was a safety concern.

Mrs. Jordan commented this was something else to think about adding to the new contract.

- Ms. Davis brought up that last Christmas Eve, she received a parking ticket for having a car parked on the street in front of her house. She asked if there was a place in the Township that someone who is visiting could park their car overnight.

Chief Loper responded the homeowner needed to contact the Police Department to inform/request authorization for the vehicle to be left overnight at their home. He explained that if it is after business hours, the homeowner can call 911, state it is a non-emergency, and speak to an officer.

Joshua Wiegand, Fire Chief of West Deer #3

- Chief Weigand questioned the scope of the fire study that is being requested. He commented he is familiar with the study and wanted to know what the Township expected to get out of it. Chief Weigand reported the volunteer fire companies have evaluations done every ten years (ISO Report) and currently are waiting for them to be contacted to have one.

- Mrs. Jordan stressed the Board agreed to have the fire study done. She added the study will provide them with information/tools they need to make better decisions or to help decide if there are other needs.

Chief Weigand commented he wanted the Board to be aware that there are studies available now versus waiting for a full services study to be completed.

More discussion was held.

### **ADJOURNMENT**

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Mann to adjourn the meeting at 8:15 p.m. Motion carried unanimously 4-0. Meeting adjourned.

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Daniel J. Mator Jr., Township Manager